



**A PRIVATE
PREPARATORY
SCHOOL FOR
GRADES K-12**

Fully Accredited by the
Accrediting Commission
for Schools, Western
Association of Schools
and Colleges

www.acswasc.org

K-6 CHINESE IMMERSION PROGRAM STUDENT ADMISSIONS PROCEDURE

STEP 1: CAMPUS VISIT

Please schedule a campus visit with Pacific Academy's Admissions Department by contacting;

1. Encinitas Campus, at 760-634-1188, encinitas@PacificAcademy.org
2. Irvine Campus, 949-398-5288, irvine@PacificAcademy.org

Or emailing info@PacificAcademy.org for general questions.

STEP 2: APPLY

Please submit the following:

1. Pacific Academy Student Application Form
2. \$250 non-refundable Application Fee
3. Previous year Report Card and one Teacher Reference
4. Proof of Age: Birth Certificate or Government Issued Photo ID

STEP 3: INTERVIEW

Pacific Academy will schedule an interview between the student and our Admissions Committee. This interview will provide us with the opportunity to learn about the student and his/her language background. Second to sixth grade students will be given a Chinese language proficiency test.

STEP 4: REVIEW/DECISION

The student application will be reviewed by the Pacific Academy Admissions Committee. The student will be informed of the committee's decision within 3-5 days after the submission of all required documents.

STEP 5: TUITION/ENROLLMENT

Please submit the following:

1. K-6 Enrollment Contract
2. Tuition is due on July 15th. If the student is admitted after this deadline, the tuition must be submitted as soon as possible after the acceptance. Payment of tuition and program fee must follow your selected tuition payment plan.
3. Please submit the following documents on the date specified on the Acceptance Letter: **(Students will not be allowed to begin classes without these documents.)**



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- Student's Immunization (Health) Record
 - Proof of the student's health insurance
 - Medical and Emergency Contact Information document
 - Parent Permission Form (Irvine Campus)/Off-Campus Activity Form (Encinitas Campus)
 - Photo/Media Release Form
 - Student Record Release Form
 - Pick-Up Authorization Form
4. Report to Pacific Academy on the date specified on your Acceptance Letter.
 5. Students may need to take English, Mathematics, and/or Language proficiency exams. Pacific Academy will determine the most appropriate level of instruction.

Revised 10/23/2019