



## Request for Release of School Records

To Whom It May Concern:

The below named student is now applying to Pacific Academy Irvine. This form serves as an official request for release of the following checked documents of the student. Please note: the student has NOT been accepted by Pacific Academy yet. Please do NOT send the cumulative records to us. Thank you for your assistance.

STUDENT NAME: \_\_\_\_\_

GRADE: \_\_\_\_\_ DATE OF BIRTH: \_\_\_\_\_

I hereby authorize the release of the following school records from:

School Name: \_\_\_\_\_

School Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Country: \_\_\_\_\_

- Official academic transcripts or report cards
- Health and immunization records
- Discipline record
- Attendance record
- Test scores, including but not limited to CELDT and CST scores
- Documentation of any student learning disabilities
- Any additional information relative to the above student

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Relationship

\_\_\_\_\_  
Date

PLEASE SEND RECORDS TO:

Admissions Office  
Pacific Academy Irvine  
4947 Alton Parkway  
Irvine, CA 92604  
E-mail: [admissions@pacificacademy.org](mailto:admissions@pacificacademy.org)  
Fax: (949) 398-5289